



1. Calling Meeting to Order

Res #07-25 BE IT RESOLVED THAT the meeting be convened at 6:55 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	✓	
Kalinowich	✓	
Rea	✓	
Sudak		✓
YC Boganes	✓	

3. Adoption of Agenda

Res #08-25 BE IT RESOLVED THAT the agenda for the regular meeting of January 14th, 2025 be adopted as circulated.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #09-25 BE IT RESOLVED THAT the minutes for the regular meeting of December 10, 2024 and the Special Meeting of January 6, 2025 be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

5. Finance and Accounts

a. *ACAO Report*

Res #10-25 BE IT RESOLVED THAT Council accept the ACAO Report, as presented.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

b. *Financial Statements*

Res #11-25 BE IT RESOLVED THAT the Financial Statement for December 2024 be received by council.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #12-25 BE IT RESOLVED THAT the accounts, cheque no. 15634 to cheque no. 15708 totaling \$167,145.60 Electronic payments of \$44,466.73 and direct withdrawals of \$148,069.51 be approved for payment.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

6. By-laws

a. *End of Employment Reserve*

Res #13-25 BE IT RESOLVED THAT By-law 02/2025, being a by-law to establish a reserve for End of Employment expenses, hereby be read a first time.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #14-25 BE IT RESOLVED THAT By-law 02/2025, being a by-law to establish a reserve for End of Employment expenses, hereby be read a second time.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

7. Unfinished Business

a. *Policing Levels*

Mayor Muirhead reported on a meeting that was held with municipalities in the Blue Hills District as well as RCMP representatives. Work continues to develop a potential regional approach with Community Safety Officers.

b. *1 & 5 Intersection*

Standing agenda item. Nothing new to report currently.

c. *Procurement Policy*

Res #15-25 BE IT RESOLVED THAT Council adopt policy GG 01-2025, the Tendering & Procurement Policy, as presented.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

d. *Westman Mental Wellness Proposal*

Office space in the basement of the Town administration office will be offered for counselling services a couple of days per month.

e. *By-Election*

By-election date is March 18th, with advanced polls on March 8th. Both will be held at the drop-in center from 8 am to 8 pm. Registrations are open, with the nomination period from February 4th to 10th.

8. General Business

a. *2025 Memberships*

Res #16-25 BE IT RESOLVED THAT Council approve the following memberships for 2025:

Association of Manitoba Municipalities
 Manitoba Municipal Administrators
 Federation of Canadian Municipalities
 Grand Valley Mutual Aid District
 Manitoba Association of Fire Chiefs
 Tourism Westman
 Rec Connections Manitoba
 Canadian Association of Municipal Administrators
 Carberry and District Chamber of Commerce

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. *Establish Board of Revision*

Res #17-25 WHEREAS Section 35(1) of the *Municipal Assessment Act* requires that “A council shall each year by resolution appoint a board of revision consisting of not less than three members, some or all of whom may be members of the council.”;

AND WHEREAS Section 35(2) of the *Municipal Assessment Act* requires that “A council shall appoint a member of a board appointed under subsection (1) to serve as the presiding officer of the board.”;

AND WHEREAS Section 35(4) of the *Municipal Assessment Act* requires that “The council shall appoint a person to act as secretary of a board appointed under subsection (1).”;

NOW THEREFORE BE IT RESOLVED THAT Council appoint all of council to the Board of Revision for 2025;

AND FURTHER BE IT RESOLVED THAT Council appoint Leslie Watts as a citizen representative to the Board of Revision for 2025;

AND FURTHER BE IT RESOLVED THAT Council appoint the Mayor as the chair of the Board for 2025;

AND FURTHER BE IT RESOLVED THAT Council appoint the CAO as secretary for the Board for 2025.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

c. *Pledge of Taxes*

Res #18-25 WHEREAS in accordance with Section 173(1) of The Municipal Act: A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year.

WHEREAS the Council of The Town of Carberry (herein referred to as the Corporation) deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) as a line of credit to meet the current expenditures of

the Corporation for the current year 2025 until such time as the taxes levied therefore are collected:

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Seven-hundred and Seventy-Four Thousand, One Hundred and Fourteen Dollars (\$2,774,114);

AND WHEREAS the amounts (if any) heretofore borrowed and outstanding for current purposes and the amount hereby authorized to be borrowed and the amounts (if any) heretofore borrowed by any School District during the present year for current purposes in anticipation of the school tax moneys to be received by it from the Corporation do not exceed the total amount of the taxes so collected as aforesaid;

NOW THEREFORE THIS COVENANT OR AGREEMENT WITNESSETH that in consideration of the premises the Corporation covenants and agrees with the Credit Union as follows:

1. THAT all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest.
2. THAT said taxes shall be deposited forthwith on being collected, in the said Credit Union, to the credit of the Corporation in a special account, as collateral security for said advance.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

d. 2025 Tax Sale Date

Res #19-25 WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2024 (meaning all properties with outstanding taxes from the year 2023 or prior); and

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale [plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97]; and

BE IT FURTHER RESOLVED THAT the tax sale be held October 7th, 2025, at 10:00 am at the Town of Carberry council chambers.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

e. Medical House Rental

It was agreed to implement a \$60.00 per night fee for the use of the medical house for agency nurses effective immediately.

f. *Participation in Canoe Procurement*

Res #20-25 BE IT RESOLVED THAT Council provide notice that they intend to participate in the Canoe Procurement Group of Canada buying group for the calendar year 2025.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

g. *Vehicle Purchase*

Res #21-25 BE IT RESOLVED THAT Council purchase a 2017 Hyundai Tucson from Foreman Honda, purchased through Cracknel Auto & Detail, at an all-in price of \$20,500.00.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

9. Reports

a. *Youth Councillor Report*

As reported

b. *CAO Report*

As provided

c. *Economic Development Report*

As provided

d. *Public Works Report*

As provided

e. *Committee Reports*

- i. *Protective Services – as reported*
- ii. *Public Works – as reported*
- iii. *Buildings – as reported*
- iv. *Waste Management – as reported*
- v. *Archives – as reported*
- vi. *Arts Council – as reported*
- vii. *Cemetery – as reported*
- viii. *Museum – as reported*
- ix. *Handivan/Seniors – as reported*
- x. *Library – as reported*
- xi. *Health Action – as reported*
- xii. *Planning – as reported*
- xiii. *Rec Board – as reported*
- xiv. *Whitemud – as reported*
- xv. *Daycare – as reported*
- xvi. *Drop-in – as reported*

Res #22-25 BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

10. Communications

<u>From</u>	<u>Subject</u>
AMM	Convention Locations
Manitoba	Multi-year Infrastructure Strategy
AMM	RCMP Staffing
MMSM	2025 Funding Letter
BMO	Closing Carberry Branch - <i>meeting</i>

Res #23-25 BE IT RESOLVED THAT all correspondence be received by Council.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

11. Around the Table

Mayor Muirhead

- Congratulations to CAO Stephenson on receiving the Community Member of the Year award from the Chamber of Commerce.
- Candidates, make sure you know what you are getting into when running for council

Deputy Mayor Kalinowich

- The parade was well done
- Well done on the CP Holiday Train
- Streets are in good shape

Councilor Rea

- Well done on the parade
- Congrats to the overall community on their success over the past year

12. In Camera

Res #24-25 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(iii) of the *Municipal Act* to discuss preliminary matters.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #25-25 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

13. Adjournment

Res #26-25 BE IT RESOLVED THAT the regular meeting of council now adjourns at 9:55 pm.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Grady Stephenson
CAO